

## ALTERNATIVE I – CONTINUING PROFESSIONAL EDUCATION

To be accepted for renewal of the CHFM, continuing professional education must relate to the categories identified in the CHFM Examination content outline. A list of these categories with Content Codes follows. A Content Code must be identified for each activity reported. Tasks that relate to each category are identified in the *CHFM Candidate Handbook and Application* (available from [www.aha.org/certification](http://www.aha.org/certification)).

Content Code	Content Category
1	Compliance
2	Planning, Design, and Construction
3	Maintenance and Operations
4	Finance
5	Administration

When selecting continuing professional education activities, you are encouraged to refer to your Examination score report to identify subscore areas where additional study may be beneficial.

Contact hours are used for renewal of the CHFM credential. A contact hour is defined as 50-60 minutes of educational experience. Activities must be of at least 30 minutes' duration to qualify for renewal credit, and all activities must be reported in 30-minute increments. The following table provides a conversion of other units of education into contact hours.

1 academic semester credit = 15 contact hours  
 1 CEU = 10 contact hours  
 1 academic quarter credit = 10 contact hours  
 1 CME or CDE = 1 contact hour

The following table provides acceptable types of continuing education, Type Codes, documentation required for each activity, and maximum number of contact hours accepted per type over the three-year period. A Type Code must be identified for each activity reported.

Type	Type Code	Description	Documentation	3-Year Maximum
Educational program	1	Lecture, workshop, educational session or case presentation provided by a professional healthcare association/society, healthcare facility or provider of services to a healthcare facility, or an industry-recognized provider of education.	Certificate of attendance/certificate of completion with CPE hours earned	No limit
Academic coursework	2	From an accredited college or university	Grade report or copy of transcript	15 contact hours
Self-study, including audio conference, or online educational program	3	Provided by a professional healthcare association/society, healthcare facility or provider of services to a healthcare facility, or an industry-recognized provider of education.	Contact hours or a similar measure of continuing education must be awarded by the provider. Certificate of completion with CPE hours earned	No limit
Professional speaking	4	At a meeting of a national, regional, state or local professional association/society	Copy of program	15 contact hours
Academic teaching	5	In an accredited college or university	Letter from academic institution	15 contact hours
Test item writing	6	For the CHFM Examination. 0.5 contact hours are awarded for each accepted test item.	Letter from AHA Certification Ctr.	15 contact hours

Title of Course/Presentation	Provider	Date of Activity	Content Code	Type Code	Contact Hours
Keynote – Joe Theismann Game Plan for Success	NCHEA Virtual Spring Seminar	Thu. March 18, 2021	5	1	1.0
Field Hospital – Samaritan’s Purse – Cecil Watson	NCHEA Virtual Spring Seminar	Thu. March 18, 2021	2/3	1	1.0
Healthcare Outside the Hospital - Alex Harwell, Julie Risk	NCHEA Virtual Spring Seminar	Thu. March 18, 2021	2	1	1.0
The Capacity Dilemma, Planning for the Surge – Bill Ledger	NCHEA Virtual Spring Seminar	Thu. March 18, 2021	2	1	1.0
Embracing Flexibility & Resiliency at the Center of Design	NCHEA Virtual Spring Seminar	Thu. March 18, 2021	2/4	1	1.0
New Innovation in Medical Gas Piping: changes found in the 2018 NFPA 99 – Mathis Carlson	NCHEA Virtual Spring Seminar	Thu. March 18, 2021	3	1	1.0
Mitigating Disease Transmission with Germicidal UV	NCHEA Virtual Spring Seminar	Thu. March 18, 2021	3	1	1.0
ASHE Updates – Michael Roberts	NCHEA Virtual Spring Seminar	Thu. March 18, 2021	5	1	.5
Design of a Critical Emergency Generator Plant – Scott Martin & Chase Davis	NCHEA Virtual Spring Seminar	Fri. March 19, 2021	2	1	1.0
Critical Steps for Critical Power- RJ Johansen	NCHEA Virtual Spring Seminar	Fri. March 19, 2021	2	1	1.0
Don Schlagle   Jeff Harms <b>DHSR Updates</b>	NCHEA Virtual Spring Seminar	Fri. March 19, 2021	1	1	1.0
					<b>10.5</b>

Title of Course/Presentation	Provider	Date of Activity	Content Code	Type Code	Contact Hours
Keynote Speaker   Bill Stainton	NCHEA Annual Conference & Exhibition	Wednesday, AUG 18, 2021	5	1	1:0
Virtual Big Rooms, Chris Dierks	NCHEA Annual Conference & Exhibition	Wednesday, AUG 18, 2021	2	1	1.0
DNV Standards Updates for 2021, Ken Gregory, CHSP, CHOP	NCHEA Annual Conference & Exhibition	Wednesday, AUG 18, 2021	1	1	1.0
Hospital Plumbing Systems - Emmett Willis	NCHEA Annual Conference & Exhibition	Wednesday, AUG 18, 2021	2	1	1.0
Behavioral Health design solutions solving today's community needs, Jonathan Miller	NCHEA Annual Conference & Exhibition	Wednesday, AUG 18, 2021	2	1	1.0
Critical Care Tower Vertical expansion and High Rise, Lisa Yagla, Jeff Plemmons, Deon Lewis	NCHEA Annual Conference & Exhibition	Thursday, AUG 19, 2021	2	1	1.0
Joint Commission   James Kendig, MS, CHSP, CHCM, CHEM, LHRMF	NCHEA Annual Conference & Exhibition	Thursday, AUG 19, 2021	1	1	1.0
Critical Space Testing - What It Is And why it's Important Kenneth A. Frazier, P.E., LEED AP & Jim Gleba	NCHEA Annual Conference & Exhibition	Thursday, Aug 19, 2021	1/3	1	1.0
How systemwide lab consolidation leads to lower operating cost and higher profit potential - Hilke Schoonvliet	NCHEA Annual Conference & Exhibition	Thursday, AUG 19, 2021	2/4	1	.5
FGI Emergency Conditions, And 2022 Guidelines - Doug Erickson	NCHEA Annual Conference & Exhibition	Thursday, AUG 19, 2021	1	1	1.0
Why Bother With Wayfinding? Amanda Lautermilch, Glenn Davis	NCHEA Annual Conference & Exhibition	Thursday, AUG 19, 2021	2	1	1.0
ASHE UPDATE   Michael Roberts PE, SASHE, CHFM, CHE	NCHEA Annual Conference & Exhibition	Friday, AUG 20, 2021	5	1	1.0
NCHEA BUSINESS MEETING w/ Buffet Breakfast & Recent Survey Panel Questions	NCHEA Annual Conference & Exhibition	Friday, AUG 20, 2021	5	1	0
ASHE Sustainability & Advocacy Liaison   Joe Buri	NCHEA Annual Conference & Exhibition	Friday, AUG 20, 2021	5	1	1.0
DHSR Update   Don Schagle, Jeff Delany, Tammy Sylvester, DHSR	NCHEA Annual Conference & Exhibition	Friday, AUG 20, 2021	1	1	1.5
<b>Total Hours</b>					<b>13</b>